

JOANA SEM NOME

Rua XXXXXXXXXXXXXXX, XXX – apt. XXX
XXXXXXXXXXXXXXXXXX - São Paulo/SP
Mob.: + 55 (11) XXXX XXXXX
e-mail: XXXXXXXXXXXX@XXXXXXXX.COM

Brazilian/Italian
Single
42 years old

PROFESSIONAL PROFILE

Attorney with vast experience consulting large companies, especially in the area of contract and corporate law, with a generalist and strategic outlook, experience with the legislation of many Latin American and African countries, negotiation and project management skills, adaptability, interpersonal skills and a proficiency for team work, a capacity to analyze and resolve problems, tenacity and a high degree of commitment and people development skills.

PROFESSIONAL EXPERIENCE

XXXXXXXXXXXXXXXXXXXXXXXXXXXX S.A. - RJ - Oct/2008 to date

- *Position*: ● Legal Coordinator/Consultant of the International Area (RJ Headquarters) - Mar/2011 to date, providing support to the International Board for the Americas and Africa.

● Legal Manager for Central America (XXXXXXXX, XXXXXXXXXXX) - providing support to the branches in Central America, the Dominican Republic and Venezuela - Feb/2009 to Feb/2011.

● Attorney/Consultant of the International Area (Rio de Janeiro) - Oct/2008 to Feb/2009, providing support to the International Board, including the branches in Chile and Central America.

- *Areas of expertise*: Business law (corporate/corporate governance and compliance), Contract law (construction - public & private, concession, international and national trade and business agreements in general) and projects.

- *Activities*: Provided corporate legal consulting in the major corporate reorganization/corporate governance operations and projects of the company, provided support in the selection and coordination of outsourced law firms and, where applicable, to the members of the team.

XXXXXXXXXXXXXXXXXX - SP (2 years and ½) – May/2006 to Oct/2008

- *Position*: ● Attorney responsible of the construction project "XXXXXXXX" (Rio de Janeiro) - May/2008 to Oct/2008.

● Attorney/Consultant (SP Headquarters) - May/2006 to May/2008.

- *Areas of expertise*: Contract law (construction - public & private, concession, international and national trade and business agreements in general), Business law and Real Estate law.

- *Activities*: Provided corporate legal advice/consulting, focusing on preventive law for the companies of the XXXXXXX group, with an integrated perspective of the areas mentioned above.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX – SP (2 years) – May/2004 to May/2006

- *Position*: Attorney/Consultant of the Corporate department.

- *Areas of expertise*: Contract law (national and international trade and business law in general, in particular in the area of exports), Business law, Real Estate law and Tax law.

- *Activities*: Responsible for providing corporate legal advice/consulting, involving preventive and litigation law, with an integrated perspective of the areas mentioned above.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX - SP – Feb/2001 to May/2004

- *Position*: Attorney/Consultant

- *Areas of expertise*: Contracts (national and international trade and business law in general), Urban and Rural Real Estate law, Business law, and Mergers & Acquisitions.

- *Activities*: Provided corporate legal advice/consulting, focusing on preventive law, with an integrated perspective of the areas mentioned above, for the companies of the XXXXXXX GROUP:

XXXXXXXXXXXXXXXXXX Ltda. (commercial representative of XXXXXXXXXXX and XXXXXXXXXXX),

XXXXXXXXXXXXXXXX, XXXXXXXXXXXXXXXXXXXXXXXXXXXX Ltda., monitoring all legal activities and affairs related to all areas of business law, selecting and coordinating outsourced law firms and, where applicable, the members of the team.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX – SP (7 months) – Feb/2000 to Feb/2001

- *Position*: Independent Attorney/Consultant (registered in XXXXXXXXXXX's framework of outsourced lawyers)

- *Areas of expertise*: Civil, Commercial, Real Estate, and Tax law.

- *Activities*: Provided corporate legal advice/consulting, and provided services to individuals and legal entities, involving preventive and litigation law, with an integrated perspective of the areas mentioned above.

~~XX~~ - (2 years) - Feb/1995 to Feb/1997

Legal Assistance (PAJ)

- *Position*: Accredited Law Trainee (approved through competitive examination)

- *Areas of Expertise*: Civil and Criminal law

- *Activities*: Attended the registry offices to monitor the acts, assisted the parties, attempted conciliations, drafted procedural documents (for all phases of the trial, including appeals), effectively involved in hearings, assisted the State Prosecutor in jury trials.

ACADEMIC BACKGROUND

Graduate's degree in Civil Procedural Law

PUC/SP - Pontificia Universidade Católica/São Paulo, under the coordination of Prof. Nelson Luiz Pinto.

Graduate's degree in Tax Law

IBET/SP - Brazilian Institute of Tributary Studies, and IBDT - Brazilian Institute of Tributary Law (complementary entity to the USP), under the coordination of Prof. Paulo de Barros Carvalho.

Specialization in International Trade Law

Fundação Getúlio Vargas - FGV/Online

Degree in Law

UFRJ - Universidade Federal do Rio de Janeiro/1997

Attorney registered at the OAB/SP under no. xxx

LANGUAGES

- English (including legal English): fluent - for reading, writing and speaking.
- Spanish (including legal Spanish): fluent - for reading, writing and speaking.

PROFESSIONAL IMPROVEMENT

"6th Conference for xxxxx" - IBC (speaker)

"Project Management" - Dinsmore

"xxxx" - cccccc Chamber of Commerce (speaker).

"Legal Aspects of International Trade Contracts" - AASP.

"Foreign Trade - Exports I and II" - Ciesp/Banco do Brasil.

"Basic Exports" - FIESP/CIESP.

"10 years of the Arbitration Act"

"Extension in Civil Law - Contracts in the New Civil Code" - FADISP.

"International Private and Public Law" - Complexo Jurídico Damásio E. de Jesus.

"Tax Accounting" - APET - Associação Paulista de Estudos Tributários.

"Tax Planning" - FIESP/CIESP.

"Fundamental Aspects of the New Bankruptcy Law" - AASP.

"New Civil Code" - Prima-Ielf.

"Corporate, Tax and Accounting Aspects of the Incorporation, Merger and Spin-off of Companies" - Cebefi Forum.

"Corporate Planning for the Structuring of Business" - Bebefi Forum.

"I Symposium on Constitutional Tax Law of Alta Mogiana" - Unicoc/ABDT.

PUBLICATIONS

"xxxxxxxxxxxx" - Newspapers "xxxxxxxx", "xxxxxxxx" and "xxxxxxxx".

"xxxxxxxxxxxx" - Newspaper "xxxxxxxx"

PERSONAL PROFILE

International Experience:

- 6 months as "crew member" at xxxxxxxxxxx - Brighton, UK (1998).

- 2 years as Legal Manager (Attorney/Consultant) of the construction company xxxxxxxx in the regional office of xxxxxxxxxx (2009-2010), also providing support to the branches in Panama, the Dominican Republic and Venezuela.

- Short trips to xxxxxxxx's countries of operation to provide support in ad-hoc matters as an Attorney/Legal Consultant: South Africa, Angola, Argentina, Chile, Ecuador, Ethiopia, Honduras, Mozambique, Peru, Tanzania.

International Study Experience: Courses: English in Brighton/UK (1997-1998), and Spanish in Madrid/Spain (Oct/2011).

Cultural Experience: Germany, Argentina, Austria, Belgium, Canada, Chile, Croatia, Scotland, Spain, USA, UK, France, Greece, the Netherlands, Hungary, Ireland, Italy, Monaco, Wales, Paraguay, Peru, Poland, Portugal, Czech Republic, Turkey (visited the countries listed above independently in various trips).